

ADMISSION RULES
to study for higher education at Volodymyr
Vynnychenko Central Ukrainian
State University in 2023

APPROVED
by decision of the Academic Council
Volodymyr Vynnychenko Central Ukrainian State University
from April 18, 2023,
protocol №. 13

Entered into force by order of the rector
№. 71 dated April 19, 2023.

President of the University



Ye. Yu. Sobol

XIV. Peculiarities of admission to study of foreigners and persons without citizenship

1. Admission to study at the V. Vynnychenko Central State University of foreigners and stateless persons is carried out in accordance with the Laws of Ukraine ["On Higher Education"](#), ["On the legal status of foreigners and stateless persons"](#), ["On Ukrainians abroad"](#), ["On refugees and persons in need of additional or temporary protection"](#), ["On the establishment of additional legal and social guarantees for citizens of the Republic of Poland who are on the territory of Ukraine"](#), by Resolution №. [729](#) of the Cabinet of Ministers of Ukraine dated September 12, 2018 "Issues of obtaining higher education by certain categories of persons", by order of the Ministry of Education and Science of Ukraine dated November 1, 2013 №. [1541](#) "Some issues of organization of recruitment and training (internship) of foreigners and stateless persons", registered with the Ministry of Justice of Ukraine on November 25, 2013 under No. 2004/24536, by order of the Ministry of Education and Science of Ukraine dated December 2, 2019 №. [1498](#) "On approval of the Procedure for establishing quotas for obtaining higher education by foreigners and stateless persons within the scope of the state order in accordance with international treaties of Ukraine", registered with the Ministry of Justice of Ukraine February 10, 2020 under No. 153/34436.

Citizens of the Russian Federation and the Republic of Belarus, who do not have a permanent (temporary) residence permit in Ukraine, are admitted to study with the individual permission of the Ministry of Education and Science of Ukraine.

2. Foreigners and stateless persons (hereinafter - foreigners) may obtain higher education at the expense of individuals and/or legal entities, unless otherwise provided by international treaties of Ukraine, the binding consent of which has been granted by the Verkhovna Rada of Ukraine, legislation or agreements between institutions of higher education on international academic mobility.

Admission of foreigners and stateless persons, in particular Ukrainians living abroad permanently in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons in need of additional protection, to state-ordered places is carried out in accordance with [paragraph 6 of Section III](#) of these Admission Rules. The admission of other categories of foreigners to institutions of higher education to study for places ordered by the state is carried out within the quotas for foreigners.

Foreigners are admitted to higher education for accredited educational programs. V. Vynnychenko CUSU can also accept foreigners to study according to the programs of the relevant preparatory unit, to study the state language and/or the

language of instruction, as well as to obtain postgraduate education, advanced training and internships.

3. Admission of foreigners to study may be carried out face-to-face and/or remotely.

The validity period of an invitation to study is no more than one year from the date of its registration in the Automated System "Electronic Journal" of the state authorized by the Ministry of Education and Science of Ukraine enterprises.

Foreigners who have received an invitation to study registered in the Automated System can participate in remote admission "Electronic journal" of a state-owned enterprise authorized by the Ministry of Education and Science of Ukraine, received a set of information and consulting support services, and also received a visa to enter Ukraine (except for citizens of visa-free entry countries) for the purpose of studying or completed the procedure for legalization of documents about education in their country issues: (legalization carried out in the Ministry of Foreign Affairs (MFA) of the country that issued the education document; legalization carried out in the consular department of a diplomatic institution of Ukraine abroad (consular legalization or apostille)).

In order to organize the remote recruitment of foreign citizens to study for higher education, the educational institution concludes an agreement with a partner organization that is a resident of the country of origin of the entrants. The subject of the agreement is the provision of services for personal identification, verification of original documents of entrants, organization of reception of entrants' applications in electronic form, provision of premises and technical means for conducting consultations and entrance tests of the V. Vynnychenko CUSU in remote format.

Conclusion of agreements V. Vynnychenko CUSU is possible with organizations that meet the following requirements:

- compliance of the area of premises for remote submission of documents, conducting consultations and entrance tests to the established norms of quarantine restrictions in the country where recruitment is carried out;
- provision of entrants with means of personal protection; ensuring the procedure of identification of entrants using
- facial recognition technologies, which includes checking personal data (surname, first name, patronymic (if available)), biometric data and their verification;
- ensuring compliance with the requirements of academic integrity during the entrance exam for foreigners;

- provision of a place to store telephones, tablet computers and other electronic devices of entrants seized during the entrance examination;
- provision of a suppression device for cellular and Internet networks; provision of video surveillance around the perimeter of the audience in which
- there is an entrance exam for foreigners, by installing at least two video cameras;
- provision of technical equipment for video communication with the examination board of the educational institution in real time (computer, video camera, microphone, TV or projector with a screen);
- the presence of at least two employees in the classroom to monitor compliance with the requirements of academic integrity and technical support during the entrance exam for foreigners;
- providing all entrants with individual computers with a connection to the online platform of the institution, through which it will take place entrance exam for foreigners;
- provision of consultations and trainings before the entrance exam for foreigners in order to familiarize themselves with the rules for taking it remotely and using the online platform;
- provision of video recording of the entrance test, transfer of video material to the educational institution through an online platform, storage of information and video materials after conducting the entrance exam for foreigners for five years in a partner organization.

In the case of remote admission, the foreigner sends by means of postal communication to the V. Vynnychenko CUSU legalized and notarized copies of documents on previous education. When crossing the state border of Ukraine for the first time and after arriving at the V. Vynnychenko CUSU, a foreigner hands over the original documents personally.

4. Enrollment of foreign entrants for studies at the expense of individuals and/or legal entities may be carried out by the V. Vynnychenko CUSU:

1) twice a year, before and at the beginning of the academic semesters (from January 10 to March 1, from July 1 to November 1) for obtaining bachelor's and master's degrees; during the year for postgraduate study at the preparatory department (faculty).

V. Vynnychenko CUSU calculates the applicant's points/grades on the basis of the document on the previously obtained level of education and establishes the minimum value of the number of points/grades in the general education subjects required for admission in the entrance exam for foreigners.

Enrollment of foreigners to study at the appropriate level of higher education is carried out on the basis of a document on the previously obtained level of education based on the results of entrance exams for foreigners in specified subjects and the language of study and on the basis of academic rights to continue studying, provided by a document on the obtained level of education in the country of origin, and taking into account the success scores that give the right to continue studying at the next level of higher education in accordance with the legislation of the country that issued the document on the obtained degree (level) of education.

5. All categories of foreigners enrolling in studies are enrolled at the V. Vynnychenko CUSU on the basis of enrollment orders. Confirmation of the fact of training can be a certificate issued at the THE ONLY STATE ELECTRONIC BASE on EDUCATION issues.

6. Requirements of V. Vynnychenko CUSU regarding the eligibility of entrants from the number of foreigners who arrived in Ukraine for the purpose of study, the Rules for the admission of foreigners and stateless persons to V. Vynnychenko CUSU in 2023, as well as the deadlines for accepting applications and documents, holding the entrance exam for foreigners and enrolling are determined by the V. Vynnychenko CUSU (if necessary) in the prescribed manner and are published on the official website of the V. Vynnychenko Central Ukrainian State University (www.cusu.edu.ua).

6.1. Foreigners enrolling in studies must have an entry visa, which they obtain at the Embassies of Ukraine in the respective countries.

The basis for issuing an entry visa to Ukraine for the purpose of study is the original of the corresponding invitation issued by the Department of Training of Foreign citizens of V. Vynnychenko Central Ukrainian State University at the request of foreigners.

6.2. To all foreigners and stateless persons enrolled in the V. Vynnychenko Central Ukrainian State University for full-time education, places in the dormitory are provided.

6.3. Foreigners and stateless persons who are in the territory of Ukraine on legal grounds, personally submit to the department for work with foreign students a completed application for admission in the name of the rector, in which they indicate the specialty, form and sources of funding for education, the language of the entrance examination and study (Ukrainian). The application records the registration data of the document on the level of education; the fact that the entrant has familiarized himself with these Admission Rules, the presence of a license, a certificate of state

accreditation of the chosen specialty, familiarization with the rules for filing an appeal, which is confirmed by the entrant's personal signature.

The following are attached to the application:

- questionnaire of the established model;
- passport with visa for entry and study in Ukraine; notarized translation of the first page of the passport; invitation to study;
- a document on complete secondary education and an appendix with grades from academic disciplines (a legalized copy of the document on education and grades (scores) obtained from academic disciplines with a notarized translation into Ukrainian (Russian));
- certificate of completion of the preparatory department for foreign citizens (if available);
- a certificate of the Ukrainian Center for the Evaluation of the Quality of Education with subjects corresponding to the list of entrance tests defined by these Admission Rules for participation in the competition for admission to the specialty chosen by the entrant (if available), originals or copies certified in the established manner.

For the document on the educational and/or educational qualification level obtained abroad, the procedure for establishing the equivalence of the document on the educational and/or educational qualification level obtained abroad is mandatory, which is carried out by an authorized body of the Ministry of Education and Science of Ukraine in accordance with the established procedure. Establishing the equivalence of these documents is carried out either before the start of accepting the application and documents of the entrant, or within 6 months from the date of enrollment of the entrant;

- a certificate of completion of the preparatory department (if there is no Ukrainian language in the certificate of completion of secondary education or the applicant speaks Ukrainian at a sufficient level, revealed in the form of an interview);
- birth certificate (a legalized copy of the birth document with a notarized Ukrainian translation);
- a legalized document on the absence of HIV infection (original and notarized translation into Ukrainian or Russian); unless otherwise stipulated by international treaties of Ukraine;

➤ a legalized medical certificate on health, certified by the official health care authority of the country from which the foreigner arrived, and issued no later than two months before entering Ukraine to study (original and notarized translation into Ukrainian). If the period of stay in Ukraine at the time of submission of documents exceeds 6 months, a medical certificate in form 086-o is additionally submitted;

➤ an insurance policy for the provision of emergency medical assistance (except for foreigners who have arrived from countries with which agreements on the provision of free emergency medical assistance have been concluded);

➤ deportation insurance policy;

➤ a copy of the identity document (first page of the passport; full name, citizenship, date of birth, passport number, address of permanent residence);

➤ 10 color photos measuring 3×4 cm.

The documents specified in this list must be certified in accordance with the legislation of the country of their issuance and legalized in the prescribed manner, unless otherwise established by international treaties of Ukraine.

6.4. Admission to study at V. Vynnychenko CUSU is carried out based on the results of the entrance exams, regardless of funding sources.

6.5. The competitive score is determined by evaluating the results of the entrance exam for foreigners.

6.6. Entrance exams for foreigners who enroll at the V. Vynnychenko Central Ukrainian State University to obtain a bachelor's degree requires an assessment of the knowledge, abilities and skills of the entrant in three subjects (appendix 1.2.1), or specialties for obtaining a master's degree (appendix 2.2) and a doctor of philosophy (appendix 3.2) (foreigners and stateless persons who take an entrance exam for foreigners, do not take other entrance tests) and are held in accordance with the competitive offers formed by the Admissions Committee for accredited educational programs, if necessary (in the case of a request from a foreigner to study at V. Vynnychenko Central Ukrainian State University) for vacant places licensed volume.

6.7. For competitive selection to study at V. Vynnychenko Central Ukrainian State University, the results of the entrance exam for foreigners, conducted by the V. Vynnychenko Central Ukrainian State University within the next 4 days from the moment of submission of documents and is evaluated on a 200-point scale with rounding to hundredths of a point (from 100 to 200 points, where 100 is the minimum positive evaluation).

6.8. An appeal on the result of the entrance exam for foreigners is accepted upon a written application of the entrant on the day of the announcement of the results.

6.9. Orders on the enrollment of foreign citizens and stateless persons for studies at the expense of individuals and/or legal entities are issued by the rector of the V. Vynnychenko CUSU on the basis of the decision of the Admissions Committee, which is taken within 5 days from the moment of successful completion of the entrance exam for foreigners and the conclusion of the contract between V. Vynnychenko CUSU and a natural (legal) person who orders a paid educational service for himself or another person, assuming financial obligations for its payment.

Tuition is paid in accordance with the contract between the V. Vynnychenko CUSU and a natural (legal) person who orders a paid educational service for himself or another person, assuming financial obligations for its payment. and conclusion of the study contract between the V. Vynnychenko CUSU and an inductee.

6.10. The Admissions Committee's decision to enroll an entrant may be canceled by the Admissions Committee in the event of violations by the entrant, provided for in Clause 6 of Section XVI of these Admission Rules. The enrollment order is canceled in the part that concerns this entrant.

Enrolled persons may be removed from the order of enrollment at the V. Vynnychenko CUSU at his own will (the enrollment order is canceled in the part that concerns this person).

6.11. Persons who, without valid reasons, do not start classes within 10 days from their beginning, are dismissed from the university.

6.12. All issues related to the admission of foreigners and stateless persons to the university are decided by the admission committee at its meetings and the department for work with foreign students.

6.13. A person who is recognized as a refugee or a person in need of additional protection has the same rights as citizens of Ukraine to obtain higher education.

7. Foreigners who are granted state scholarships under international treaties, national programs, and other international obligations of Ukraine are admitted to study within the established quotas for foreigners on the basis of referrals from the Ministry of Education and Science of Ukraine.

8. Foreigners who come to Ukraine to participate in academic mobility programs or to obtain higher education according to educational programs agreed between Ukrainian and foreign institutions of higher education are admitted to study

taking into account the contractual obligations of the relevant institutions of higher education.

9. Foreigners and stateless persons, in particular Ukrainians living abroad permanently in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons in need of additional protection, have the right to obtain higher education on an equal basis with citizens of Ukraine, in particular at the expense of state budget funds, with exceptions established by the Constitution of Ukraine, Ukrainian or international laws contracts, the binding consent of which was given by the Verkhovna Rada of Ukraine.

Ukrainians living abroad, whose status is certified by a certificate of a Ukrainian living abroad (except for persons permanently residing in Ukraine), may enroll in state-ordered studies within the limits of the established quotas for foreigners for the entrance exam for foreigners in the subjects provided for in these Admission Rules.